

Minutes of Fleet Cycling Committee Meeting

Date of meeting 23rd Nov 2022, 20:00 to 21:45
Venue The Oatsheaf, Fleet
Minute taker Andrew Perkins, Secretary
Other Attendees John Crossley, Chair
 Lisa Chapman, Promotions Officer
 Sally Swift, Safeguarding Officer
 Saty M, Webmaster
 Bryan East, Treasurer
 Ed Humphrey, Rides Secretary

Apologies None.

Note: the sequence of reference numbers below is continued from meeting to meeting, to keep track of actions. Actions closed in this meeting are shaded in green, and will not appear in the next meeting's minutes. Items with no actionee are usually decisions or information only, and will also not appear in the next minutes.

Ref	Item	Actionee and any deadline
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Items from meeting of 20 March 2022

145	<p>Number of ride leaders:</p> <p>Concerns were expressed about the insufficient numbers of members coming forward to lead rides which is putting an undue burden on a small group of ride leaders.</p> <p>The committee discussed how we could encourage more ride leaders to come forward especially given the recent efforts to have more members trained as ride leaders. As such it was agreed that the committee should reach out to existing ride leaders to encourage them to lead more rides.</p> <p>Ed to send the ride leader mailing list to John. This will then be divided by the committee to speak with the ride leaders to encourage greater ride lead participation.</p> <p><i>Update 18th May: Andrew to send the ride leader list to John (this was done on 19th July, or perhaps sooner!)</i></p> <p><i>Update 28th Sep: Andrew will re-send to John so he can progress (done on 1st Oct)</i></p> <p><i>Update 23rd Nov: action complete. Closed.</i></p>	<p>John to start. Ed & all others to do</p>
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151	<p>Accounts</p> <p>Bryan provided an overview of our latest financial position. Key message is that our cash position is better than at the end of year.</p>	
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Committee discussed the future of the website. It was questioned whether we could get better value. This discussion will be deferred to a future meeting when Andrew and Saty are available.

Saty,
Andrew

Update 28th Sep: Saty and Andrew will now check other hosting sites

Update 16th Jan 2023: Andrew researched the market, and agreed with Saty to move to Bluehost. Migration is in progress, from Siteground to Bluehost, which will cost only £35.10 pa, vs over £150 pa if staying with Siteground. Bluehost will only take credit card payment, not debit card. Andrew paid for the first year, and has sent invoice to Bryan for reimbursement. Item closed.

Items from meeting of 18 May 2022

- 154 Website: there was a brief discussion on the layout and contents of the website. Andrew gave Lisa a site map so she can come back with suggestions.

Update 28th Sep: Saty will create a first draft of a website redesign (concentrating on pages and sections to be removed) and send to the Committee. Saty will also check the cost of the sitemap add-in, which has recently moved from free to chargeable

Saty

Update 23rd Nov: Complete, except for the FAQs.

Items from meeting of 28 Sep 2022

- 159 Supporting Ukrainian refugees with cycling (see background note in Agenda):

Andrew

The meeting thought that the club might pay for helmets for the refugees if necessary. Individuals could loan bikes to those who cannot afford one. Andrew will ask CUK about personal loans of bikes from members: do you have any recommendations for the lending process, and regarding indemnity if a fault on the bike causes a crash? What about providing helmets? Andrew will then discuss possibilities with Sue Vincent of Hart Voluntary Action.

Andrew will keep the committee informed

Update 23rd Nov: Hart Voluntary Action communicated the offer to the Ukrainian refugees, but received no takers. Most refugees are families with children, and this demographic is not a typical part of our membership, so the response is perhaps understandable. No further action to be taken. Item closed.

- 161 We recognise that the Wednesday riders are a substantial and loyal group, but are not directly represented on the Committee. The meeting felt that Malcolm H might be open to and interested in being co-opted, so Ed will contact Malcolm.

Ed

Secretary's note: we should include this at the next AGM when seeking volunteers / formal nominations to the Committee.

Andrew to add Malcolm to circulation for minutes. Lisa to add him to the Committee WhatsApp Group

Update: Malcolm has been contacted and co-opted onto the Committee. He is invited to the 18th Jan 2023 meeting. As at 16th Jan, Andrew and Lisa have carried out their actions. Item closed.

- 162 New Stolen Goat kit range (SG are replacing the old ranges with new ranges, at a higher price due to inflation): the meeting agreed that Bryan will formally ask SG to put our artwork on the new kit, and show it on their website with the new prices.

Bryan

There is no cost to the club, and members will still be able to order individual items direct from SG online.

Update 23rd Nov: done. Item closed

- 164 First Aid: we have had a few incidents this year, and it could be important to have first aiders on rides. This is an area where our funds would be well-spent. Sally will investigate availability of first aid courses, especially any oriented towards cycling injuries and health. Possible sources are Cycling UK, British Red Cross, and St John's Ambulance. Sally

Update 23rd Nov: Sally has found Greenbox and Red Cross. Lisa will ask Andrea for input.

*Update 28th Nov: Andrew emailed Committee: "I had a look at the Green Box first aid, specifically for cyclists, and it looked quite good. £495 for up to 12 people seemed reasonable. I don't know if members would want to spend the full six hours on it, but Green box might be prepared to do a shorter version.
greenboxfirstaidtraining.co.uk/first-aid-for-cyclists/*

- 165 Ed asked that the Google sheet be returned to its former glory by including colour coding of the background of each row according to the day of the week; and ensuring that destination cells implement the drop-down menu for use when editing. Andrew and Saty will fix this. Andrew, Saty

Update 23rd Nov: done. Item closed.

Items from meeting of 23 Nov 2022

- 168 Safety – wearing of helmets on rides Andrew

The Committee agreed that, in the light of recent incidents, the risk of an accident where someone not wearing a helmet could be severely injured or killed was high. The resulting psychological trauma to the leader and other riders present could be devastating. We will therefore allow ride leaders to refuse to lead a ride in some circumstances (and in fact as volunteers they could refuse to do so anyway). Andrew will draft some words for the website.

Update 18th Jan 2023: Words have been included under the "Helmets" subheading on the "Join Us" page. Item closed.

- 169 Routes list: making the list of routes easier to find, now that they have been removed from the website (but are still available on RWGPS, with some constraints). Lisa, Saty

Lisa will talk to Colin P about curating the list

Saty will put the RWGPS routes on the website

- 170 Next meeting will be as per the ongoing schedule: 18th Jan 2023. Venue TBD.

Fleet Cycling

Financial Statement for 6M ended 30th September 2022

Income and Expenditure

		6M 30 09 22	YE 31 03 22
CUK			
Income	Clothing sales	£190	£206
	CUK subscription allocation	£200	£200
	Donation	£890	£30
		<u>£1,280</u>	<u>£436</u>
Expenditure	Clothing costs	£344	£182
	Clothing provision		£251
	Website hosting	£75	£188
	Summer Social	£204	
		<u>£623</u>	<u>£621</u>
Net CUK income/(expenditure)		£657	(£185)
Income	Fleet Flyer		
Expenditure	Website	£0	£18
	Publicity		
	Donations		
		<u>£0</u>	<u>£18</u>
Net Non CUK income/(expenditure)		£0	(£18)
Balance sheet			
Assets	Clothing	£254	£597
	Prepayments	£39	£114
	Cash at bank and in hand	£2,550	£1,474
		<u>£2,842</u>	<u>£2,185</u>
Liabilities	Creditors	£0	£0
Net Assets		<u>£2,842</u>	<u>£2,185</u>
Reserves CUK	Opening Balance	£1,964	£2,149
	Net movement in year	£657	(£185)
	Closing balance	<u>£2,621</u>	<u>£1,964</u>
Reserves Non CUK	Opening Balance	£221	£239
	Net movement in year	£0	(£18)
	Closing balance	<u>£221</u>	<u>£221</u>
Total Reserves		<u>£2,842</u>	<u>£2,185</u>